



St Edmundsbury
BOROUGH COUNCIL

St Edmundsbury Borough Council

Cabinet Decisions Notice
(Published: Wednesday 7 February 2018)

The following decisions were taken by the Cabinet on **Tuesday 6 February 2018** and, if not called in by Councillors, will come into operation on Thursday 15 February 2018. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Assistant Director (HR, Legal and Democratic Services) (e-mail: democratic.services@westsuffolk.gov.uk) **by 5.00 pm on Wednesday 14 February 2018.**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@stedsbc.gov.uk. Contact may also be made via Democratic Services, St Edmundsbury Borough Council, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 6 CAB/SE/18/008	None	<p><u>Recommendation of the Performance and Audit Scrutiny Committee: 31 January 2018 Treasury Management Report 2017-2018 and Investment Activity (1 April to 31 December 2017)</u></p> <p>RECOMMENDED TO COUNCIL: (20 February 2018)</p> <p>That the Treasury Management Report 2017-2018 for the period 1 April 2017 to 31 December 2017, attached at Appendix 1 to Report No: TMS/SE/18/001, be approved.</p>	The Council is required by the Treasury Management Code of Practice to approve a current third quarter review of the treasury services against the adopted annual strategy.	Options for the management of Council investments are formally considered within the annual treasury management and investment strategy. This includes key strategies in respect of the maintenance of the Council's debt free status, the continuation of in-house management of funds, and the	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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				<p>approach to be adopted in establishing the creditworthiness of potential counterparties. The changing nature of the economic climate requires that these key areas are subject on-going review.</p>	
<p>Item No. 7 CAB/SE/18/009</p>	<p>None</p>	<p><u>Recommendations of the Performance and Audit Scrutiny Committee: 31 January 2018 - Treasury Management Policy Statement and Investment Strategy 2018-2019 and Code of Practice</u></p> <p>RECOMMENDED TO COUNCIL: (20 February 2018) That:</p> <p>(1) the Updated (December 2017) Treasury Management in the Public Services Code of Practice and Cross-Sectional Guidance Notes, be adopted;</p> <p>(2) the Treasury Management Policy Statement and Investment Strategy 2018-2019, as set out in Appendix 1 to Report No: TMS/SE/18/002, be approved; and</p>	<p>The Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management requires that, prior to the start of the financial year that Council formally approves an Annual Treasury Management and Investment Strategy, setting out the Council's treasury management policy and strategy statements for the forthcoming year.</p> <p>CIPFA also recommends that all Councils adopt a Treasury Management Code of Practice based on the treasury management practices published by CIPFA and guidance issued in their Code of Practice on Treasury Management.</p>	<p>Options for the management of Council investments are formally considered within the Annual Treasury Management and Investment Strategy.</p>	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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		(3) the Treasury Management Code of Practice 2018-2019, as set out in Appendix 2 to Report No: TMS/SE/18/002, be approved.			
Item No. 8 CAB/SE/18/010	None	<p><u>Recommendations of the Performance and Audit Scrutiny Committee: 31 January 2018 - Delivering a Sustainable Medium Term Financial Strategy 2018-2021</u></p> <p>RESOLVED: That:</p> <p>(1) the budget assumptions (outlined in Appendix A to Report No: PAS/SE/18/005) and timetable (at paragraph 7.1), along with the progress made to date on delivering a balanced budget for 2018/2019 and sustainable budget in the medium term, be noted; and</p> <p>(2) the proposals, as detailed in Section 6 and Table 2 at paragraph 6.1 of Report No: PAS/SE/18/005, be included in securing a balanced budget for 2018/2019.</p>	Having taken the current and future financial pressures and challenges facing St Edmundsbury into account, including the budget gap, budget assumptions, proposed timetable and the methodology for securing a balanced budget for 2018-2021, the Cabinet has considered the updated position since last presented in December 2017, and considers the Performance and Audit Scrutiny Committee's recommendations are acceptable for incorporating into the final budget proposals.	Other options could be proposed and considered by Members. They would need to take into account core principles such as deliverability, affordability and risk.	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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Item No. 9 CAB/SE/18/011	None	<p><u>Budget and Council Tax Setting 2018/2019 and Medium Term Financial Strategy 2018-2022</u></p> <p>RECOMMENDED TO COUNCIL: (20 February 2018) That:</p> <p>(1) the revenue and capital budget for 2018-2022 contained in Attachment A, and as detailed in Appendices 1-5 of Attachment D, Attachment E and F, as all attached to Report No: CAB/SE/18/011, be approved;</p> <p>(2) having taken into account the conclusions of the Assistant Director (Resources and Performance) report on the adequacy of reserves and the robustness of budget estimates (Attachment C) and the Medium Term Financial Strategy (MTFS) (Attachment D), particularly the Scenario Planning and Sensitivity Analysis (Attachment D, Appendix 5) and all other information contained in Report No: CAB/SE/18/011, Cabinet recommends a 0% increase in council tax for 2018/2019, which is in line with the approved business case for the creation of a single council for West Suffolk. The level of Band D</p>	<p>Cabinet is required to recommend to full Council the budget for the authority and the level of Council Tax required to help fund the budget. In 2018/2019, the Cabinet has recommended a 0% increase in Council Tax, which is in line with the approved business case for the creation of a single council for West Suffolk. The level of Band D Council Tax for 2018/2019 would therefore be set at £182.16.</p> <p>The Cabinet supports and recommends the acceptance of the offer for the Borough Council to participate in the Suffolk Business Rates pilot scheme for 100% business rates retention in 2018/2019. Based on the proposal submitted, the West Suffolk Councils (Forest Heath and St Edmundsbury) are looking to receive a one-off benefit in 2018/2019 of approximately £2.6m.</p> <p>In addition, the Cabinet supports and recommends the creation of capacity through making appropriate additions to the West Suffolk Councils' staffing establishment in order to support the delivery of ambitious current and future projects, as summarised in Report No: CAB/SE/18/011.</p>	<p>The Council is legally required to set a balanced budget.</p>	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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		<p>council tax for 2018/2019 therefore be set at £182.16. (Note: the level of council tax beyond 2018/2019 will be set in accordance with the annual budget process for the relevant financial year);</p> <p>(3) the Assistant Director (Resources and Performance), in consultation with the Portfolio Holder for Resources and Performance, be authorised to transfer any surplus from the 2017/2018 revenue budget to the Invest to Save Reserve as detailed in paragraph 1.9.4, and to vire funds between existing Earmarked Reserves (as set out at Attachment D, Appendix 3) as deemed appropriate throughout the year;</p> <p>(4) acceptance of the offer for St Edmundsbury Borough Council to participate in the Business Rate Pilot for 2018/2019, as set out in paragraphs 1.2.7-1.2.9 of Report No: CAB/SE/18/011; and</p> <p>(5) approval is given to the Assistant Director (HR, Legal and Democratic Services), in consultation with the relevant service Assistant Director, to determine the establishment and</p>			

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		<p>the employment arrangements to deliver the West Suffolk Councils' priorities within agreed budgets and the principles of the MTFS, as set out in paragraphs 1.7.1 to 1.7.7 of Report No: CAB/SE/18/011.</p>			
<p>Item No. 10 CAB/SE/18/012</p>	<p>None</p>	<p><u>Overarching West Suffolk Growth Investment Strategy, Governance and Delegation</u></p> <p>RECOMMENDED TO COUNCIL: (20 February 2018)</p> <p>(1) The Overarching West Suffolk Growth Investment Strategy, as attached at Appendix A to Report No: CAB/SE/18/012, be approved;</p> <p>(2) subject to the safeguards set out within Report No: CAB/SE/18/012, as detailed in Table 1 at paragraph 6.4, decisions on expenditure made from the previously approved capital and revenue Growth Investment Fund, be agreed as follows:</p> <p>(a) in accordance with Section 1.3 (b) of the Cabinet Procedure Rules contained within Part 4 of the Constitution which allows the Leader to</p>	<p>Following approval of the Investment Principles in November 2017 which informed the development of the overarching West Suffolk Growth Investment Strategy, the Cabinet has recommended approval of this Strategy. The Cabinet recognises that in order to promote economic growth that benefits our communities, the Council needs to consider the investment role they can play to i) shape local places, while also ii) ensuring their own financial self-sufficiency, in order to safeguard the provision of support and services for West Suffolk's communities. This has been considered to have been captured in the Strategy.</p> <p>The proposed governance arrangements and delegations to authorise funding from the previously approved capital and revenue Growth Investment Fund have also been recommended for endorsement by Council. The proposed thresholds by which</p>	<ul style="list-style-type: none"> • Cabinet and Council could choose to stay 'as is'. The limitation of the current approach is set out in section 2 of Reports CAB/FH/17/018 and CAB/SE/17/020. • An alternative is that the Council could choose to hold additional council meetings to consider investment opportunities. • Another alternative is for the Chief Executive to use his urgency powers to ensure opportunities are 	<p><u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Julie Baird Assistant Director (Growth) 01284 757613</p>

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		<p>amend the delegations to individual Cabinet Members, the relevant Portfolio Holder and Leader, in consultation with the statutory officers, be authorised to make decisions of up to £0.5m expenditure;</p> <p>(b) Cabinet be authorised to make decisions of up to £2m expenditure; and</p> <p>(c) Council shall make decisions where the expenditure is anticipated to exceed £2m.</p> <p>(3) The Monitoring Officer shall make the necessary amendments to the Cabinet's scheme of delegation in accordance with her existing delegation, and be authorised to make other amendments to the Constitution as a consequence of (2) above.</p>	<p>delegated authority to authorise applicable funding commitments, as set out in paragraph 6.4 of Report No: CAB/SE/18/012 are considered acceptable for making decisions to be made more quickly and efficiently to enable opportunities to be seized, whilst ensuring decisions remain in accordance with the Strategy and a democratic process is undertaken so the Council does not take unnecessary risks with public funds.</p>	<p>not lost, however this doesn't provide the greatest level of democratic process or scrutiny.</p>	

Karen Points
Assistant Director (HR, Legal and Democratic Services)
7 February 2018